

Prevention and Management of Workplace Bullying in NSW Health Health Union/Association Forum

TERMS OF REFERENCE

Background	<p>The NSW Health policy directive <i>PD2018_016 Prevention and Management of Workplace Bullying in NSW Health</i> provides guidelines for the prevention and management of bullying, harassment, sexual harassment and discrimination in NSW Health.</p> <p>To support and monitor the effectiveness of the policy and its implementation across NSW Health, a network forum has been established between NSW Health unions / associations and the Ministry's Workplace Relations Branch.</p>
Purpose	<p>The purpose of the Forum is to facilitate communication and collaboration on the implementation of the policy between NSW Health unions / associations and the Ministry of Health in order to:</p> <ul style="list-style-type: none"> • Share information and provide feedback • Identify immediate and long-term challenges / issues to be addressed and possible solutions to those challenges / issues • Develop strategies for improvement. <p>The Forum will not deal with individual bullying issues. These continue to be managed locally by the relevant NSW Health Organisation.</p>
Chair	Jutta Sund, Principal Workplace Relations Advisor, Workplace Relations
Membership	<ul style="list-style-type: none"> • Trevor Craft, Director, Industrial Relations and Workforce Management, Workplace Relations • Representative of Workforce Planning and Development (name TBA) • Representatives of Health unions / associations (names TBA)
Frequency	<p>Quarterly during 2019. The dates are:</p> <ul style="list-style-type: none"> • Wednesday 6 March 2019 • June 2019 (date TBA) • Oct 2019 (date TBA) • Dec 2019 (date TBA)
Duration	2 hours
Venue	Ministry of Health – Location to be separately confirmed for each meeting
Secretariat	Workplace Relations Branch, Ministry of Health
Agendas and Minutes	<p>Discussion items are to be provided to the Secretariat one week prior to the meeting.</p> <p>Minutes will be distributed to all participants within a week of the meeting.</p>
Responsibility	<p>All participants have the responsibility to:</p> <ul style="list-style-type: none"> • Work together towards the common purpose • Work in keeping with the NSW Health CORE values of collaboration, openness, respect and empowerment • Maintain confidentiality as necessary.